

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
August 23, 2018**

By roll call, members present: Greshay, Bennett, Miller and Wurtz. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Nickel

Meeting called to order at 8:00 a.m. by Vice-Chairman Greshay.

Public Comment: None

Motion by Bennett, seconded by Miller to approve the minutes of August 9, 2018. Motion carried.

Old Business:

- a. Miller, A – The Waters of Minocqua - more detail explanation needed
- b. Schmidt, D - LFL *Exploring & Pick N Save - both need documentation in file director

US Bank Purchase Card Review of July Non-Department Head purchases:

- Mersch, A - Human Services - 4IMPRINT (1)
- Justman, B - Land Conservation - Officemax/Depot 6869 (1), Amazon.com (1), Ben Meadows (1)
- Gonzalez, R - Human Services - Amazon Mktplace Pmts (4)
- Nofsinger, R - Maintenance - Menards (2)

Motion by Bennett, seconded by Miller to allow payment of Clearview vouchers Batch # 217055 in the sum of \$ 25,897.50 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Wurtz to allow payment of vouchers for Employee Expenses dated 8/10/18 for \$ 13,203.42. Motion carried.

Motion by Wurtz, seconded by Bennett to allow payment of vouchers for County Board Expenses dated 8/21/18 for \$ 3,194.40 Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for US Bank Purchase Card in Batch #217085 for \$ 407,463.32 Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Batch #217034 for \$ 945.66. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #217056 for \$ 190,838.55. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Paid Batches 216656, 775, 810, 935 & 217012 for \$ 52,437.77. Motion carried.

The next regular meeting of the Audit Committee is scheduled for September 13, 2018 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 8:55 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard Bennett". The signature is written in dark ink and is positioned above the printed name of the signatory.

Secretary

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.